



Cover Letter

Date: Month Day, Year

Dear Editor,

We are submitting a manuscript entitled `**Article Title`** for evaluation to the `Journal of Mind and Medical Sciences`. A short sentence explaining why the article is suitable for this journal. This manuscript does not contain texts from previously published materials (this manuscript is not the subject of plagiarism) and it is not offered simultaneously for consideration/publication entirely or in part elsewhere, regardless language. The manuscript is in accordance with Uniform Requirements for Manuscripts Submitted to Biomedical Journals (ICMJE), and the paper has been conducted according to internationally accepted ethical standards (COPE). All authors understood that full responsibility for presented data in the article belongs to authors, who are responsible for any Conflict of Interest (related to subjects included in their study, financial, consulting, institutional and other legal aspects). All authors have read and approved the final version of the paper. The authors are advised that the article will be subject to a peer review process, and publication will only be possible if the reviewers recommend it.

Yours sincerely,

Name and signature of the corresponding author:

Please find below three potential reviewers affiliated with institutions other than the authors (full name: first name, middle name, family name, institution, institutional email address):

- 1.
- 2.
- 3.

Title page

Title (max. 250 characters, including spaces)

Short title (max. 100 characters, including spaces)

Names of authors:

First Middle Family^{1*#}, First Middle Family^{2,3#}, First Middle Family^{1,4}

Affiliations:

1. University, Department, City, Country, institutional email
2. The Hospital, Department, City, Country, institutional email
3. Institution, Department, City, Country, institutional email
4. University, Department, City, Country, institutional email

* Corresponding author: full postal address, zip code, ORCID and phone number

Authors with equal contributions (if the case)

Section: The type of article (Review, Original Research Paper, Case Presentation, etc.)

Word count of the main text: Excluding Abstract, Tables, Figures and References

Submission date: (e.g., July 24, 2023)

Abstract

The abstract must represent a summary that should be limited to a maximum of 1500 characters (including spaces). For Original Research Articles, the Abstract must be structured as follows: Objectives, Materials and Methods, Results, Conclusions. For the other category of articles (Review, Case Presentation, Letter to the Editor), the Abstract should be written as a standard Summary, in a single paragraph. Note that the Abstract should not contain abbreviations or reference citations.

Keywords: (up to six Keywords, comma delimited)

Manuscript

Submit your manuscript as a single word document, using Times New Roman 12 pt font. and 1.5 line spacing. Tables and high-quality Figures (including the legend) must be placed inside the text, where they are first mentioned. Bibliographic references should be entered in the numerical order of their appearance in the text, in square brackets and without spaces, e.g. [1,2] or [1-4].

- **Introduction**
- **Materials and Methods** (for Original Research Papers only)
- **Results** (for Original Research Papers only)
- **Case Presentation** (for Case Presentation Papers only)
- **Discussions**
- **Conclusions**
- **Highlights** (2-3 sentences giving readers an overview of the main findings of the article).
- **Abbreviations** (if the case)
- **Authors contributions:** A short paragraph reporting authors' individual contribution to the research (Conceptualization; Data curation; Formal analysis; Investigation; Methodology; Project administration; Resources; Supervision; Validation; Visualization; Writing – the initial draft; Writing – revision and editing).
- **Acknowledgments:** (if the case)
- **Compliance with ethical standards:** Please specify: Any aspect of the work covered in this manuscript has been conducted with the ethical approval of all relevant bodies and that such approvals are acknowledged within the manuscript (include approval number for studies involving human/animal subjects, and in all expected cases). Studies involving human subjects must contain a statement reporting their will to adhere to the study and their informed consent.
- **Conflict of interest disclosure:** If none, please specify: `There are no known conflicts of interest in the publication of this article. The manuscript was read and approved by all authors`. Regardless of the situation, fill out the `Conflict of interest disclosure form` below.
- **Funding** (if any)
- **References list** (AMA style; if the article does not have a DOI, a link must be provided to be able to identify the article on the web). For example:

1. Jannati M, Aslani A. Management of anxiety and depression in post coronary artery bypass graft surgery. *J Mind Med Sci.* 2023;10(1):34-41. doi:10.22543/2392-7674.1360
2. Jannati M, Aslani A. Management of anxiety and depression in post coronary artery bypass graft surgery. *J Mind Med Sci.* 2023;10(1):34-41. doi:10.22543/2392-7674.1360

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Date: Click or tap to enter a date.

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In item #1 below, report all support for the work reported in this manuscript without time limit. For all other items, the time frame for disclosure is the past 36 months.

	Name all entities with whom you have this relationship or indicate none (add rows as needed)	Specifications/Comments (e.g., if payments were made to you or to your institution)						
Time frame: Since the initial planning of the work								
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7	Support for attending meetings and/or travel	<input type="checkbox"/> None <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 70%; height: 20px;"></td><td style="width: 30%;"></td></tr> <tr><td style="height: 20px;"></td><td></td></tr> <tr><td style="height: 20px;"></td><td></td></tr> </table>									
8	Patents planned, issued or pending	<input type="checkbox"/> None <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 70%; height: 20px;"></td><td style="width: 30%;"></td></tr> <tr><td style="height: 20px;"></td><td></td></tr> <tr><td style="height: 20px;"></td><td></td></tr> </table>									
9	Participation on a Data Safety Monitoring Board or Advisory Board	<input type="checkbox"/> None <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 70%; height: 20px;"></td><td style="width: 30%;"></td></tr> <tr><td style="height: 20px;"></td><td></td></tr> <tr><td style="height: 20px;"></td><td></td></tr> </table>									
10	Leadership or fiduciary role in other board, society, committee or advocacy group, paid or unpaid	<input type="checkbox"/> None <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 70%; height: 20px;"></td><td style="width: 30%;"></td></tr> <tr><td style="height: 20px;"></td><td></td></tr> <tr><td style="height: 20px;"></td><td></td></tr> </table>									
11	Stock or stock options	<input type="checkbox"/> None <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 70%; height: 20px;"></td><td style="width: 30%;"></td></tr> <tr><td style="height: 20px;"></td><td></td></tr> <tr><td style="height: 20px;"></td><td></td></tr> </table>									
12	Receipt of equipment, materials, drugs, medical	<input type="checkbox"/> None									

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Please place an “X” next to the following statement to indicate your agreement:

I certify that I have answered every question and have not altered the wording of any of the questions on this form.

Name and signature of the corresponding author:

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